

Are you ready to graduate?

STEP 1: APPLY FOR YOUR DEGREE

1. Review your APEX audit to determine if all of your degree requirements have been met.
2. If the program listed in APEX is not the program that you intend to complete, please come to Room 202 in Patterson Office Tower to fill out a *Change of Major/Minor form*. Do this before applying for your degree.
3. Access your myUK account (myuk.uky.edu) and click on the Student Services tab. Click on the myRecords tab and then click Apply for a Degree on the left side of the screen. Follow the prompts to enter your degree information.

* If the program you are applying for does not match those offered for selection, please contact Holly Hatfield at holly.hatfield@uky.edu or visit Room 202 in Patterson Office Tower.

* If you receive a message stating that you are not currently enrolled, please complete a *Readmit for Degree form* that can be found in Room 202 in Patterson Office Tower or at www.uky.edu/graduate.
4. After submitting your degree application, you will receive a confirmation e-mail. Be sure to check any Junk/Spam folder if you do not receive your e-mail by one working day.

Please refer to www.uky.edu/graduate for other information regarding applying for a degree. If you have other questions that are not addressed by the website, please contact Holly Hatfield at holly.hatfield@uky.edu.

The application deadlines to apply for an undergraduate degree are:

* **May degree –November 30**

* **December degree –June 30**

* **August degree –February 28**

STEP 2: APPLY TO ATTEND COMMENCEMENT

1. To register for a commencement ceremony, go to <http://www.uky.edu/Commencement/>
Note: this website will not be available until about 2 ½ months before the date of the ceremony.
2. Click on the Registration tab and follow the prompts to register for commencement.
3. For information on the purchase of caps and gowns for commencement go to:
<http://www.uky.edu/Commencement/caps.html>