Are you ready to graduate?

STEP 1: APPLY FOR YOUR DEGREE

- 1. Review your myUKGPS audit to determine if all of your degree requirements have been met.
- If the program listed in myUKGPS is not the program that you intend to complete, please come to Room
 202 in Patterson Office Tower to fill out a <u>Change of Major/Minor form</u>. Do this before applying for your degree.
- 3. Access your myUK account (myuk.uky.edu) and click on the Student Services tab. Click on the myRecords tab and then click Apply for a Degree on the left side of the screen. Follow the prompts to enter your degree information.

* If the program you are applying for does not match those offered for selection, please send an email to asgrad@uky.edu or visit Room 202 in Patterson Office Tower.

* If you receive a message stating that you are not currently enrolled, please complete a <u>Readmit for</u> <u>Degree form</u> that can be found in Room 202 in Patterson Office Tower or at www.uky.edu/graduate.

4. After submitting your degree application, you will receive a confirmation e-mail. Be sure to check any Junk/Spam folder if you do not receive your e-mail by one working day.

Please refer to www.uky.edu/graduate for other information regarding applying for a degree. If you have other questions that are not addressed by the website, please contact email asgrad@uky.edu.

The application deadlines to apply for an undergraduate degree are:

- * May degree –November 30
- * December degree –June 30
- * August degree February 28

STEP 2: APPLY TO ATTEND COMMENCEMENT

- 1. To register for a commencement ceremony, go to http://www.uky.edu/Commencement/ Note: this website will not be available until about 2 ½ months before the date of the ceremony.
- 2. Click on the Registration tab and follow the prompts to register for commencement.
- 3. For information on the purchase of caps and gowns for commencement go to: http://www.uky.edu/Commencement/caps.html