

BIOLOGY GRADUATE STUDENT REQUEST FOR TRAVEL SUPPORT

funding of graduate students presenting research at a scientific conference

***Presentation of a poster or talk is required for all students.**

Students MUST submit this travel award request before any travel occurs and any significant expenses other than registration are incurred.

To be eligible for an award, the applicant must:

- Present (poster or talk) at the meeting or attend a summer workshop
- Attach a detailed budget (include all expenses related to the meeting/workshop includes transportation, lodging, registration and food). Also, include additional sources of support (mentor, other travel awards applied for)
- Include Information on the Conference, copy of registration form/letter of invitation
- Submit this application, along with your detailed budget and supporting paperwork as a PDF to the DGS, Dr. Jessica Santollo, j.santollo@uky.edu and c'c the Graduate Program Manager, Jacqueline Burke, jjburk3@uky.edu for approval.

Application Information:

Student Name: _____ Student ID# _____

Name of Conference: _____

Dates of Conference: _____ Conference Location: _____

Conference Total *estimated* Cost: _____

(Include detailed budget of transportation, lodging, registration and food)

Additional Support from other sources: (PI funds, Travel Award etc.):

Amount: _____ Source: _____

Amount: _____ Source: _____

Amount Requested: (limited to one request per **fiscal year July 1-June 30**) _____

Amount of support recommended by DGS in Biology: _____

Notes:

DGS signature: _____ Date: _____

Term _____

A&S Travel Triage Ticket #: _____