

# BIOLOGY GRADUATE STUDENT REQUEST FOR TRAVEL SUPPORT

funding of graduate students presenting research at a scientific conference

**\*Presentation of a poster or talk is required for all students except first year students.**

Students MUST submit this travel award request before any travel occurs and any significant expenses other than registration are incurred.

**To be eligible for an award, the applicant must:**

- Present (poster or talk) at the meeting or attend a summer workshop
- Attach a detailed budget (include all expenses related to the meeting/workshop includes transportation, lodging, registration and food). Also, include additional sources of support (mentor, other travel awards applied for)
- Include Information on the Conference, copy of registration form/letter of invitation
- Submit this application, along with your detailed budget and supporting paperwork as a PDF to the DGS, Dr. Dave Weisrock, [dweis2@uky.edu](mailto:dweis2@uky.edu) and c'c the Graduate Program Manager, Jacqueline Burke, [jjburk3@uky.edu](mailto:jjburk3@uky.edu) for approval.

## Application Information:

Student Name: \_\_\_\_\_ Student ID# \_\_\_\_\_

Name of Conference: \_\_\_\_\_

Dates of Conference: \_\_\_\_\_ Conference Location: \_\_\_\_\_

Conference Total *estimated* Cost: \_\_\_\_\_

(Include detailed budget of transportation, lodging, registration and food)

Additional Support from other sources: (PI funds, Travel Award etc.):

Amount: \_\_\_\_\_ Source: \_\_\_\_\_

Amount: \_\_\_\_\_ Source: \_\_\_\_\_

Amount Requested: (limited to one request per **fiscal year July 1-June 30**) \_\_\_\_\_

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Amount of support recommended by DGS in Biology: \_\_\_\_\_

Notes:

DGS signature: \_\_\_\_\_ Date: \_\_\_\_\_

Term \_\_\_\_\_

A&S Travel Triage Ticket #: \_\_\_\_\_