**Annual Progress Report Form (MSA)**

**BIOLOGY GRADUATE STUDENT ANNUAL PROGRESS REPORT**

**\*\*\*Accomplishments in 202\_\_\_\_\_-202\_\_\_\_\_\*\*\***

Due to the DGS via email July 1

**ALL INFORMATION MUST BE COMPLETED.  ALL INFORMATION COVERS THE PREVIOUS 12 CALENDAR MONTHS AND SHOULD BE PROVIDED AS AN ATTACHMENT.  TYPED TEXT IS PREFERED.** Please be advised that the failure to submit this paperwork on time may jeopardize future TA funding.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mentor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year Entered Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thesis Committee Members: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Annual Committee Meeting**
   1. Dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   2. Outcomes (brief summary of discussion): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. **Coursework**

*30 Credit Hours Required*

* 1. 600-700 Credit Hours (12 minimum): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  2. Regular (non-research) Credit Hours (16 minimum): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  3. BIO Prefix Credit Hours (16 minimum): ­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  4. BIO 770 credit hours (3 minimum): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Anticipated Semester for Thesis Defense:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Training Plan/Mentor-Mentee Contract** (Check One)
   1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of last update
   2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ N/A
3. **Research**

*Provide as an* ***attachment*** *a brief summary of your research progress that includes:*

* 1. Results obtained over the past year and any problems you encountered and how these problems are being addressed.
  2. Brief outline of your plans for the upcoming year.

1. **Grants**

*List the date, agency, purpose, and status of any extramural submissions for awards or funding (indicate funded proposals). If you contributed substantially to the submission of a lab grant, include that information.*

1. **Teaching**

*List the courses you taught during the past 12 months.*

1. **Mentoring of Undergraduate Research Students**

*List names of any undergraduates you have supervised in their capacity as research assistants on your dissertation or other project.*

1. **Attach Current CV and Transcript**

*CV must include* ***(1)*** *presentations at professional meetings,* ***(2)*** *publications,* ***(3)*** *awards,* ***(4)*** *outreach activities.*

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

Your signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your advisor’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_