**Annual Progress Report Form (PhD)**

**BIOLOGY GRADUATE STUDENT ANNUAL PROGRESS REPORT**

**\*\*\*Accomplishments in 202\_\_\_\_\_-202\_\_\_\_\_\*\*\***

Due to the DGS via email July 1

**ALL INFORMATION MUST BE COMPLETED.  ALL INFORMATION COVERS THE PREVIOUS 12 CALENDAR MONTHS AND SHOULD BE PROVIDED AS AN ATTACHMENT. TYPED TEXT IS PREFERED.** Please be advised that the failure to submit this paperwork on time may jeopardize future TA funding.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mentor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year Entered Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dissertation Committee Members: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Annual Committee Meeting**
	1. Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	2. Outcomes (brief summary of discussion): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Prequalifying Exam Coursework**

**For Students Staring in Fall 2023 or later:**

*36 Credit Hours Required*

1. BIO 600: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Statistics Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. BIO 770 Credits (3 minimum): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Core Courses (3 minimum): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For Students Starting Prior to Fall 2023:**

*36 Credit Hours Required*

* 1. BIO 795 Credit Hours: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Max 24 Credits Can Be Applied towards the required 36 Credits*

* 1. BIO 770 Credit Hours (4 minimum): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	2. Other Credit Hours: ­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
1. **Qualifying Exam**
	1. Taken
		1. Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
		2. Outcome: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	2. Not Taken
		1. Anticipated Semester: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **4th Year Talk** (Check One)
	1. \_\_\_\_\_\_\_\_\_\_\_\_\_ Not Yet Completed
	2. \_\_\_\_\_\_\_\_\_\_\_\_\_ Completed on (Semester): \_\_\_\_\_\_\_\_\_\_\_\_\_
3. **First Author Publication** (Check One)

*A first author publication from work from one of your dissertation chapters needs to be published or under review for completion of the degree.*

* 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Manuscript in Preparation
	2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Manuscript submitted and under review
	3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Manuscript Published (Provide DOI:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)
1. **Anticipated Semester for PhD Defense:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Training Plan/Mentor-Mentee Agreement** (Check One)
	1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of last update
	2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ N/A
3. **Research**

*Provide as an* ***attachment*** *a brief summary of your research progress that includes:*

* 1. Results obtained over the past year and any problems you encountered and how these problems are being addressed.
	2. Brief outline of your plans for the upcoming year.
1. **Grants**

*List the date, agency, purpose, and status of any extramural submissions for awards or funding (indicate funded proposals). If you contributed substantially to the submission of a lab grant, include that information.*

1. **Teaching**

*List the courses you taught during the past 12 months.*

1. **Mentoring of Undergraduate Research Students**

*List names of any undergraduates you have supervised in their capacity as research assistants on your dissertation or other project.*

1. **Attach Current CV and Transcript**

*CV must include* ***(1)*** *presentations at professional meetings,* ***(2)*** *publications,* ***(3)*** *awards,* ***(4)*** *outreach activities.*

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

Your signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your advisor’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_